

January 11, 2012

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, January 11, 2012, in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Baxter, Gilbert, Greenberg,
Hays, Mayeda, Ning, and Chairperson Taniguchi.

Absent: None.

Also Present: Senior Business Manager Minter,
Recreation Services Manager Brunette, and
Park Services Manager Carson.

3. FLAG SALUTE

Commissioner Gilbert led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Mayeda moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF DECEMBER 14, 2011

Commissioner Gilbert offered the following correction to the minutes: Page 2, Item 7B, paragraph 4, line 4: "...that on December 13, 2011 Councilmember Barnett..."

MOTION: Commissioner Mayeda moved to approve the minutes of the December 14, 2011 Parks and Recreation Commission meeting as amended. Commissioner Ning seconded the motion; a voice vote reflected unanimous approval.

6. ORAL COMMUNICATIONS #1

Torrance Youth Council members Frank Masi and Shiloh Schatzkamer from South High School introduced themselves.

7. NEW BUSINESS

7A. UPDATE ON SIGNAGE FOR EL PRADO PARK

Park Services Manager Carson provided background regarding potential signage options for El Prado Park. He reported that staff is meeting with Mrs. Janet Payne on January 19, 2012 to explore various signage locations and types and will bring back an update at the February 8, 2012 Commission meeting.

7B. UPDATE ON SEASIDE HEROES PARK

Senior Business Manager Minter introduced the item and welcomed Mrs. June Lee.

June Lee, Vanderhill Road, expressed her appreciation to staff and Commissioners for their support and invited them to attend a community celebration of the one-year anniversary of Seaside Heroes Park on January 21, 2012 from 11:00 a.m. to 2:00 P.M. She distributed fliers and discussed plans for the event that include music, speakers, and a hero's balloon release.

Senior Business Manager Minter noted that signage and irrigation improvements will be completed in time for the event.

8. STANDING COMMITTEE UPDATES

8A. FACILITIES COMMITTEE

Has not met but plans to meet before the next Commission meeting.

8B. GRANTS COMMITTEE

Has not met.

8C. OPEN SPACE COMMITTEE

Has not met.

8D. PROGRAMS COMMITTEE

Has not met.

9. MONTHLY DEPARTMENT ACTIVITY

9A. ADMINISTRATIVE SERVICES DIVISION

Senior Business Manager Minter noted that the Administrative Services Division Report for December 2011 was included in agenda packets.

9B. PARK SERVICES DIVISION

Park Services Manager Carson noted that the Park Services Division Report for December 2011 was included in agenda materials.

Chairperson Taniguchi noted the on-going graffiti problem at the Wilson Park tree house.

9C. RECREATION SERVICES DIVISION

Recreation Services Manager Brunette noted that the Recreation Services Division Report for December 2011 was included in agenda packets. He called attention to the 31 Youth Flag Football teams with 443 participants, the revival of the Youth Cheerleading program, and the Youth Basketball program with over 1,800 registrations. He reported that South Bay Tennis Center was granted a two-year extension on the Concessionaire agreements to operate Las Canchas Tennis Facility and that Sea-Aire Golf Course hours have been extended on Mondays.

10. ORAL COMMUNICATIONS FROM THE PUBLIC #2

10A. Commissioners congratulated staff for the successful Youth Sports Wall of Honor recognition program dedication ceremony and induction of the first four teams on January 8, 2012.

Recreation Services Manager Brunette was pleased to note that over 100 people attended the event.

10B. Commissioner Baxter stated that he enjoyed attending the Torrance Officials Night hosted by the Torrance Rose Float Association on December 29, 2011.

10C. Senior Business Manager Minter reported that City Council approved the capital budget on January 10, 2012 and discussed funding approval for projects that affect the Department: McMaster Park project, Sea-Aire Golf Course irrigation improvements, air conditioning for Bartlett Senior Center shuffleboard room, and tennis and basketball court resurfacing.

11. ADJOURNMENT

MOTION: At 7:24 p.m., Commissioner Gilbert moved to adjourn the meeting to February 8, 2012 at 7:00 p.m. in the West Annex meeting room. Commissioner Mayeda seconded the motion and, hearing no objection, Chairperson Taniguchi so ordered.

Approved as Submitted February 8, 2012 s/ Sue Herbers, City Clerk
